



*Richard W. Riley  
College of Education*

## **Chair, Department of Counseling, Leadership and Educational Studies**

The College of Education at Winthrop University invites applications for the position of Chair of the Department of Counseling, Leadership, and Educational Studies (full-time, 10.5-month tenure-track appointment). The desired candidate is an innovative, visionary leader for a department that serves approximately 300 undergraduate majors and 150 graduate students. The undergraduate programs housed in the department include Human Development and Family Studies, Middle Level Education, and Special Education. At the graduate level the department houses Counseling and Development, Educational Leadership, Learning Design and Technology, and Special Education Intervention.

The Richard W. Riley College of Education enjoys a strong reputation in the preparation and advancement of quality educators for South Carolina and across the country. As an NCATE-accredited institution and a member of the National Network for Educational Renewal, Winthrop University maintains close working relationships with area schools as well as a number of state and community agencies. The university enjoys close proximity to Charlotte, NC, high quality local schools, and an affordable cost of living. The college is committed to building a diverse educational environment. Individuals from under-represented groups or with experience working with under-represented groups are encouraged to apply.

### **Major Responsibilities:**

- Provide effective academic leadership and developmental coaching to faculty and students in the department.
  - Recruit and evaluate faculty and staff.
  - Invest in and support faculty and staff professional growth.
  - Manage departmental activities and programs while promoting innovation.
  - Coordinate assessment and accreditation efforts of all programs areas.
  - Supervise fiscal and physical operations of the department.
  - Facilitate student recruitment, retention, and advising programs for majors.
  - Oversee the continuing review of curricula to ensure relevance, rigor, and compliance with current accreditation requirements.
  - Teach in the area of expertise as appropriate.
  - Be a productive faculty member in all areas of university expectations – student intellectual development, scholarly activity, professional stewardship, and academic responsibility.
  - Serve as an advocate for the department and its programs at the college and university levels.
  - Foster cooperative efforts with other departments and programs in the college and university.
  - Promote collaboration among faculty and with P-12 school and agency partners.
  - Serve as a team member on the College Dean's Council.
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- Proven success working in a team-oriented environment.

**For complete application procedures, required qualifications, details, and due date information, visit**

<https://www.winthrop.edu/hr/faculty/>

Specific questions related to this search may be directed to [coesearchK@winthrop.edu](mailto:coesearchK@winthrop.edu)