



Assessment Coordinator

The Position

Lewis University invites applications for an Assessment Coordinator. The Assessment Coordinator is responsible for assuring implementation of the Lewis University Assessment Plan and coordinating assessment of common, program, and co-curricular student learning outcomes.

The Assessment Coordinator will also provide group and individual consultation and training to department chairs, data coordinators, and other campus assessment stakeholders engaged in assessment. The Coordinator will organize University assessment events as well as work collaboratively with the Office of Institutional Research to administer assessments.

This is an outstanding opportunity for someone who wants to use their expertise to support the university as it shifts towards new ways of thinking. Lewis University serves a diverse student population and community. We invite applications from individuals that embody a commitment to diversity.

Lewis University

Located 25 miles southwest of Chicago, Lewis University is an innovative and forward-thinking Catholic university offering market-relevant undergraduate and graduate programs to 6,500 students. Sponsored by the De La Salle Christian Brothers, Lewis University has been nationally recognized for preparing intellectually engaged, ethically grounded, globally connected and socially responsible graduates. In addition to our main campus in Romeoville, Illinois, we have a growing number of fully on-line programs and locations in Oak Brook, Tinley Park and Albuquerque, NM.

Salary is negotiable and commensurate with skills and experience. Lewis University provides tuition benefits, health plans and retirement benefits that add to your bottom line. For additional information on Lewis as an institution, please see our website at <http://www.lewisu.edu>.

Minimum Qualifications

Master's degree in higher education, educational research, academic assessment, or a related field; at least three years of experience in a college or university assessment role; experience integrating academic assessment within an LMS; demonstrated ability to work collaboratively with faculty committees; demonstrated attention to detail and effective time management to meet deadlines.

Preferred Qualifications

Experience leading college or university assessment activities; experience using Blackboard and Tk20 for assessment.

Application Process

View a full description and apply online at <http://jobs.lewisu.edu/postings/3951>

Inspired by the University's Mission values of Wisdom, Knowledge, Justice, Fidelity and Association, the Lewis Community declares that we are a Sanctified Zone where people are committed to working to end racism, bias and prejudice by valuing diversity in a safe and nurturing environment. Lewis University, sponsored by the De La Salle Christian Brothers, serves a diverse community and is committed to promoting diversity and inclusion on our campus as an equal opportunity employer.

We invite applications from individuals that embody a commitment to diversity. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status and other protected status as required by applicable law. We are fully dedicated to providing opportunities for development of the whole person. To demonstrate this commitment, Lewis University wishes to build a culturally diverse workforce which strongly encourages applications from women, minorities, individuals with disabilities and veterans.