

# Practical Strategies for Site Visit Preparation

ROBERTA ROSS-FISHER, PHD  
GLOBAL EDUCATIONAL CONSULTING

# But First....



# Identifying Your Needs

	Before the Session: What Information Do You Need?	After the Session: What Questions Remain?
#1		
#2		
#3		

Source: *How May I Help You?* (Handout)

# JOIN THE SESSION ON THE APP



- Follow along with the slides or handouts
- Send in questions through the "Ask a Question" feature on this session
  - Up-vote the questions of others if you would also like it answered



# The Purpose of a Site Visit





# The Role of the Site Team





# Accreditation Decisions





# Getting Ready for the Site Visit



# Identify the Key Players



# Create a Site Visit Project Map





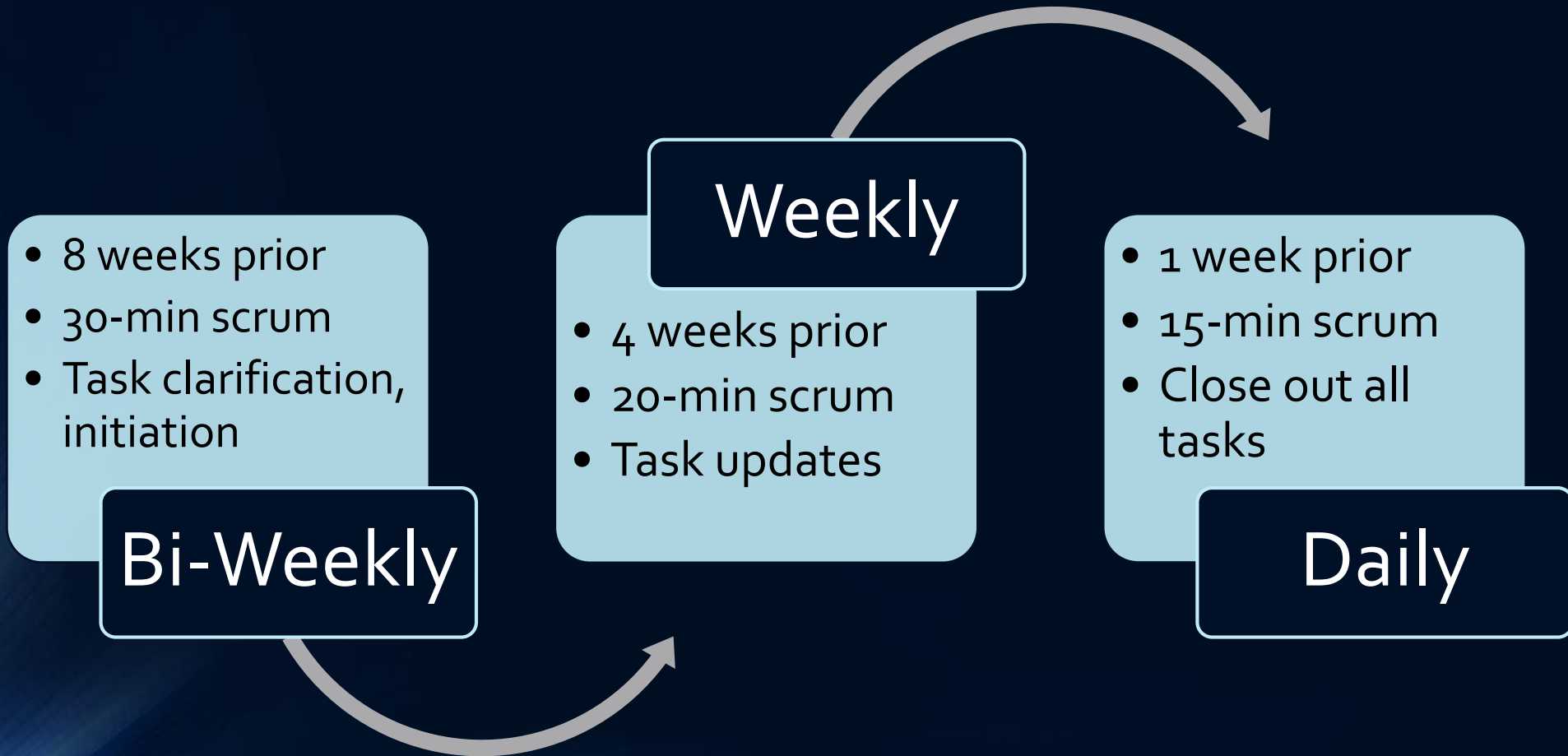
# The Prep Kick-Off

- Provide clarity.
- Set the tone.
- Set the pace.
- Establish a shared commitment to success.





# A Basic Project Management Roadmap



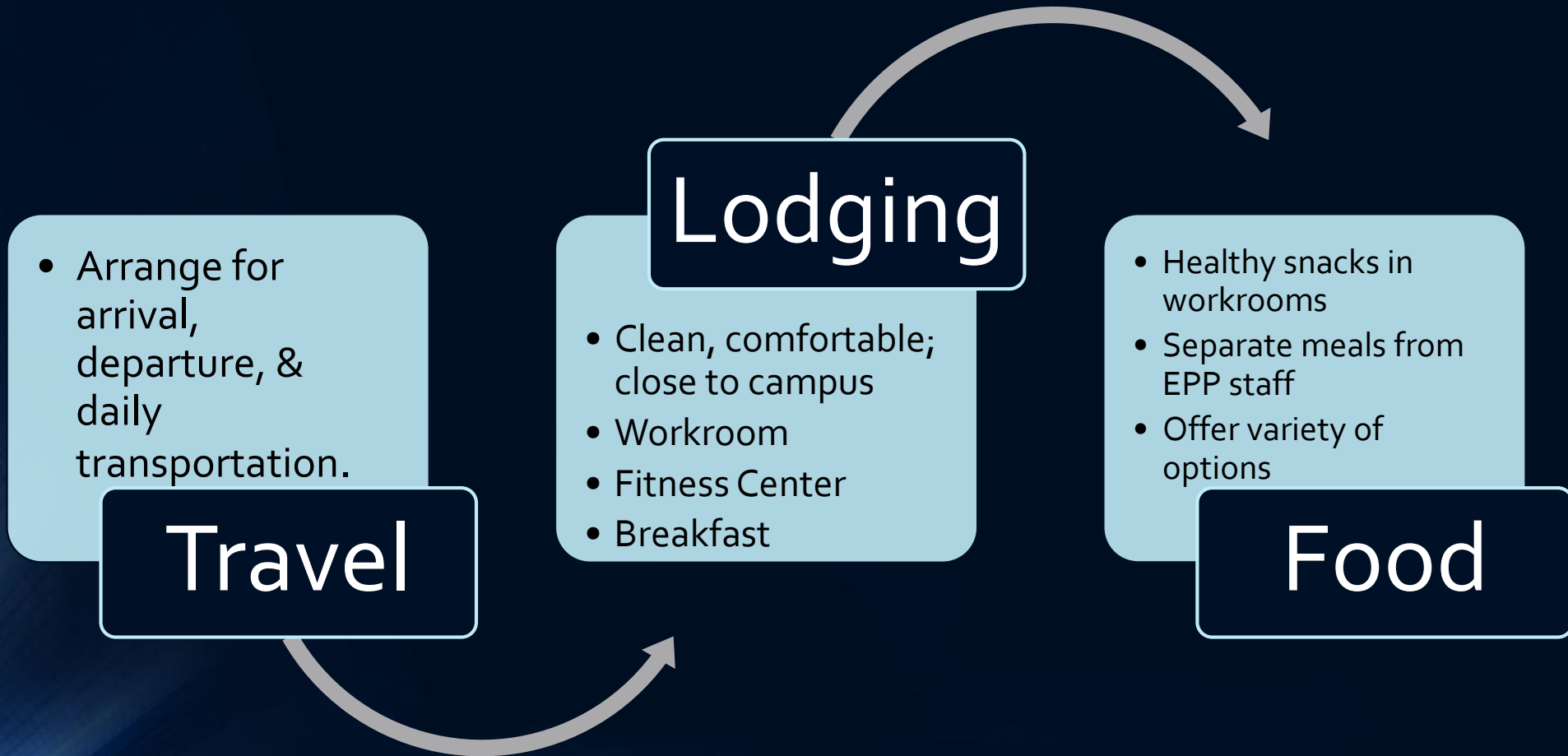
# The Communication Protocol



# Technology Logistics



# Travel, Lodging, Food





# Physical Arrangements



# Other Considerations

FIELD PLACEMENT VISITS



RECEPTIONS, GIFTS



# Mock Site Visits

- What do they involve?
- Is it worth the time and expense?





# Now It's Your Turn!

- Let's Play  
Pass the  
Chicken!





# Still More Qs???

	Before the Session: What Information Do You Need?	After the Session: What Questions Remain?
#1		
#2		
#3		

Source: *How May I Help You?* (Handout)

# Need More Info?

[roberta.rossfisher@gmail.com](mailto:roberta.rossfisher@gmail.com)

636.234.4838 (Central Time Zone)

Twitter: @RRossFisher

LinkedIn: Roberta Ross-Fisher

Facebook: Roberta Ross-Fisher

Blog Site: [www.robertarossfisher.com](http://www.robertarossfisher.com)

**ACADEMIC EXCELLENCE. NOTHING LESS.**

TELL US HOW TO IMPROVE  
FOR YOUR NEXT CAEP CON

COMPLETE  
YOUR SESSION  
FEEDBACK

