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Dear CAEP Volunteer,

CAEP staff members are monitoring the current coronavirus (COVID-19) outbreak. We have recently returned from CAEPcon Spring 2020 and recognize the situation is fluid, as educator preparation providers, travel professionals, and CAEP adjust to this ongoing situation.

Given the uncertainty and the daily changing conditions, we have made the decision to not purchase any additional airfares at this time. We have 15 site visits scheduled in the near future, for which all team members have already made travel arrangements. We will reach out to those EPPs individually in the coming days to determine how best to proceed. Physical site visits may still be an option; however, we will also entertain requests to postpone and to host site visits virtually. These decisions will have to be made on a case-by-case basis, in consultation with the EPP and the site team.

There are an additional 25 site visits scheduled this semester for which travel arrangements are being placed on hold. We will soon reach out to these EPPs as well to determine how to proceed. Options include postponing visits, conducting virtual visits, or proceeding with physical site visits depending on how late in the semester these are scheduled and how the travel situation evolves over the next several months.

If you are scheduled to be on a site visit this semester and have not yet purchased air travel, please do not purchase tickets at this time. CAEP staff will contact you when we are cleared to begin making travel arrangements again.

If you have already made your travel arrangements for a site visit and your employer has restrictions in place that would prevent you from traveling, please let CAEP staff know as soon as possible. If you have a medical issue and are wondering if you should travel, please consult a medical expert and follow their advice.

Our volunteers are the backbone of the CAEP process. We value your health and well-being. The current outbreak of COVID-19 has changed the way we look at our world and is rapidly changing how we do business. We must be patient, flexible, and cautious.

Thank you for everything you do to ensure quality educator preparation.